

West Goshen Township  
1025 Paoli Pike  
West Chester, PA 19380  
610-696-5266

West Goshen Township Rental Inspection Checklist

Date: \_\_\_\_\_ Property Address: \_\_\_\_\_

- \_\_\_ Smoke detectors are located in each bedroom and on each floor.
- \_\_\_ Fire exit routes are marked; Exit signs and emergency lighting are properly working (multi-family only).
- \_\_\_ All windows are operating properly with no broken or cracked glass.
- \_\_\_ Insect screens are properly installed.
- \_\_\_ Landings 30" above grade shall have the proper guards installed.
- \_\_\_ Stairways with 3 or more risers shall have the proper handrail installed.
- \_\_\_ All doors shall be in the proper working order and shall comply with 702.3 of the property maintenance code.
- \_\_\_ All elevators must be in operating condition and shall display the current certificate of inspection.
- \_\_\_ Driveways, curbs and sidewalks are being properly maintained and free from any trip hazards.
- \_\_\_ All vehicles on the property are properly tagged and inspected per the property maintenance code.
- \_\_\_ Gutters and downspouts are in proper condition and repair. They are also not tied into the building sewer.
- \_\_\_ Heating and air condition equipment is in proper working condition and has been maintained annually.
- \_\_\_ Gas and oil fueled heaters shall have an emergency switch installed.
- \_\_\_ Water heaters shall have the relief valve piped 6" from the floor and shall be Copper or CPVC.
- \_\_\_ Toilets shall be working properly and shall only be filled to the fill line inside the tank.
- \_\_\_ All fencing is in good repair (if applicable)
- \_\_\_ The address is properly marked using 4" numbers on the house and mailbox.
- \_\_\_ GFCI's are installed within 6 feet from the edge of any sink, tub or laundry tub.
- \_\_\_ Properties built after 2009, utilizing fossil fuel for heating and cooking, shall have a working carbon monoxide detector install in accordance with the building code. For homes built after 2009, this is recommended.
- \_\_\_ Knock out bushings shall be installed in all opening within the main service panel.
- \_\_\_ Sump pumps shall not be connected to the public sewer system.
- \_\_\_ Properties utilizing an on-site well shall provide a well test showing the water is bacteria free.
- \_\_\_ Properties utilizing and on-site septic system shall provide the date as to when the system was last serviced.
- \_\_\_ All sewer vents and clean-outs shall be properly install above grade and shall not be covered.

Inspection Notes

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This inspection was completed in accordance with Section 75-9 of the West Goshen Township Code. All repairs shall be made at the owner's expense and once the repairs are completed to the satisfaction of the West Goshen Township Codes Department a Certificate of Occupancy will be issued. Please allow up to five business days for certificate to be issued. Tenants may not occupy the property until a certificate has been issued.

\_\_\_\_\_  
West Goshen Official

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Property Owner