

WEST GOSHEN SEWER AUTHORITY  
REGULAR MEETING  
August 4, 2021  
7:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, August 4, 2021 at the West Goshen Township Administration Building. Those present were:

**Authority**

Theodore Murphy  
Tina Smith  
Walt Wills  
Phil Corvo (from 7:07 pm)  
Shaun Walsh

**UTBF**

Ryan Jennings

**Administration**

Mike Moffa  
Dave Woodward

**HRG**

Josh Fox

1. The regular meeting of the Authority was called to order at 7:02 PM by Chair, Ted Murphy.
2. The Authority meeting minutes for the regular meeting of July 7, 2021 were motioned for approval by Tina Smith. Seconded by Walt Wills. Approved 4-0.  
The Open Actions were reviewed:
  - a) Josh and Mike, to revise Standard Sewer Specifications by year end (Item 5d February 2021 meeting);
  - b) Review the legal requirements (Ryan) for use of the accumulated interest in the Developer Escrow Account and confirm with Finance (Walt) the specific amount available. (Item 6g June 2021 meeting) – **This was discussed in conjunction with d) below.**
  - c) Mike Moffa to incorporate a line item for travel/conference attendance in future annual Authority budgets. (Item 11 June 2021 meeting).
  - d) Walt to discuss with the Finance Director recommendations and actions regarding the TD Bank Developer Escrow account accrued interest (Item 2b i, ii, iii July 2021 meeting)
    - **Walt shared the outcome of his discussion with the Finance Director. The complexity of effort involved and hence resource time to allocate interest to individual developers going back to January 2017 (records available at Fulton and then TD Bank) was significant and estimated at 25 to 30 hrs. There was no compelling reason to perform the work.**
    - **Accruing interest to a developer, each with a separate account, would increase use of Township accounting services to provide the approx. 25 journal entries per month, reconciliation and reporting, etc. The complexity and cost of auditing would also increase.**
    - **The Authority Board debated the issue without resolution. ACTION: Shaun Walsh to follow-up with Casey Lalonde on the management of interest on Township escrow accounts for land development.**
  - e) Casey Lalonde to determine the number of residencies using cess pools and their locations in the Township; Josh Fox to review the Act 537 assessment and outcomes. (Item 4a July 2021 meeting).
    - **Josh reported that there was no information in the Township Act 537 assessment regarding on-lot disposal systems or extending sewer service to areas of the Township without a sewer main.**

- f) Walt to work with Mike and Josh to bring transfers from the partner Bond Construction sub-accounts in line with project spending. (Item 7b July 2021 meeting)
  - **Walt confirmed that this had been worked through with Josh and Mike and the transfers were now current with project spend.**
- g) Ted to call Ray Growchowski, Project Manager for the Woodlands at Greystone, to discuss lack of communication on the project schedule for completion of the project to increase the size of the sewer main on Andrew Drive.

3. Ted Murphy announced:

- a) An executive session was held earlier this evening to discuss potential pending legal action.
- b) Next regular meeting will be September 1, 2021 at 7:00 PM. Location Township Building main meeting room.

Shaun Walsh announced that the Joint Meeting of the Township Board of Supervisors and the Sewer Authority Board is planned for Tuesday, September 7<sup>th</sup> at 6 pm, and that the workshop will be promoted to residents in the August eNews letter and on the Township social media channels during August.

Walt Wills announced that the Bond Construction Fund is now depleted with the payment of bills this month. Walt would like to move the sub-account balances for East Goshen and West Whiteland to new accounts at TD Bank and close all the Construction Fund accounts at Fulton Bank. Ted Murphy advised that Ben Reid, Bond Counsel for the Authority, should be contacted to provide guidance on the proposed account closures in conformance with the Bond indenture requirements. The Authority members discussed how to progress this during the month of August to minimize account fees at Fulton Bank. **ACTION: Walt Wills to progress opening new accounts for East Goshen & West Whiteland at TD Bank and work with Ben & Authority members on the requirements for closing accounts at Fulton Bank.**

4. Solicitor's Report dated July 28<sup>th</sup>, 2021 was presented by Ryan Jennings.

- a) Woodlands at Greystone  
Status Unchanged - Ryan advised that UTBF is not yet in receipt of Phase III cost estimates, but anticipates receipt in the coming weeks, followed by draft, Phase III Development documents. Phase III consists of 28 single-family, age-restricted, detached dwellings, including related improvements.
- b) 504 S. Concord Road Subdivision (former Boy Scout property)  
Status Unchanged – Last month the Authority authorized requisite documentation to accommodate the sewer main relocation. Ryan advised that he had learned that closing on the property by Big Bear Gulch, LLC was postponed to later in August.

5. Wastewater Superintendent Report for the month of July, 2021 was presented by Mike Moffa.

- a) The treatment plant operated in compliance with the NPDES permit for July. There was an unannounced inspection by PA DEP on July 20<sup>th</sup>. There were no findings. Treated 113.1 million gallons of wastewater. Average of 3.649 mgpd. The temporary press operation continued and 339 tons of dewatered sludge were pressed for disposal.  
Average Total Phosphorous discharge concentration = 0.55 mg/L.
- b) Mike & Josh presented draft slides planned to be used at the September 7<sup>th</sup> joint meeting with the Township Board of Supervisors. The Authority members provided various comments and builds. It was agreed to hold a working session at **12:00 pm Wednesday,**

**August 18<sup>th</sup>** at the Treatment Plant to continue the slide work-up. In the interim, Josh Fox would put the draft presentation in a Box folder for Board members to access and further prepare their input.

12. Walt Wills described the current status of the funding model for the 10-year CIP. Walt utilized the model to demonstrate various scenarios for the size of a rate increase and its timing to meet the funding requirements. The Authority Board discussed the options and concluded that the recommendation to be put forward to the Board of Supervisors in the presentation at the joint workshop would be for an approx. 15% increase (to \$120 per quarter) for the Sewer Fee in 2022. Subsequent rate increases needed over the 10-year period would not be presented at the workshop because they are dependent on many assumptions that will change. E.g. the actual operating costs incurred with COMAG, inflation experienced, future project construction costs, grant possibilities, etc.
  
6. The Treasurers Report dated August 4, 2021 was presented by Walt Wills (See report for details).
  - a) Walt Wills motioned to approve as Requisition #633 & #634 from the Bond Construction Fund Application for Payment No. 16 for Contract WWTP-19-1 (WWTP Phase 2 General Contract) to Blooming Glen Contractors, Inc. in the amount of \$295,031.96 for work completed through July 22, 2021. Seconded by Tina Smith. Approved 5-0.
  - b) Walt Wills motioned to approve as Requisition #630 from the Bond Construction Fund Application for Payment No. 10 for Contract WWTP-19-2 (WWTP Phase 2 Electrical Contract) to Brendan Stanton, Inc. in the amount of \$81,700.00 for work completed through July 20, 2021. Seconded by Shaun Walsh. Approved 5-0.
  - c) Walt Wills motioned to approve as Requisition #637 & #638 from the Bond Construction Fund Application for Payment No. 8 for Contract WWTP-19-3 (WWTP Phase2 Mechanical Contract) to CUICK Precision Solutions in the amount of \$6,362.15 for work completed through July 26, 2021. Seconded by Ted Murphy. Approved 5-0
  - d) Walt Wills motioned to approve as Requisition #636 from the Bond Construction Fund for Payment No. 7 - Final for Contract TD-2 (Trinity Drive Pump Station Improvement Project – Electrical Contract) to MJF Electrical Contracting in the amount of \$8,266.00. Seconded by Tina Smith. Approved 5-0.
  - e) Walt Wills motioned to approve as Requisition #635 from the Bond Construction Fund Application for Payment No. 5 Final for Contract WWTP-20-2 (Aeration Basin Improvement Project - Electrical Contract) to MJF Electrical Contracting in the amount of \$8,250.00. Seconded by Shaun Walsh. Approved 5-0.
  - f) Walt Wills motioned to approve as Requisition #639 & #640 from the Bond Construction Fund Application for Payment to Sherwood-Logan & Associates, Inc. for procured equipment in the amount of \$144,062.30 for the Dewatering Building. Seconded by Tina Smith. Approved 5-0.
  - g) Walt Wills motioned to approve for payment as listed on the Treasurers Report, Requisition #631, #632, #641 through #644 from the Bond Construction Fund in the total amount of \$39,202.02; Tapping Fee Fund Requisitions #2085 through #2090 in the total amount of \$59,727.56; and Developer’s Invoices (3) in the total amount of \$1,514.50. Seconded by Tina Smith. Approved 5-0.
  
7. Engineers Report, dated July 28<sup>th</sup>, 2021 was presented by Josh Fox (See report for details). Josh provided details on the progress made for the WWTP Ph. 2 Project. The COMAG building was now under roof with a sequenced schedule for interior painting, overhead conduit installation followed by remaining electrical and mechanical work. Assistance from Evoqua for system

commissioning was targeted to potentially begin September 20<sup>th</sup> (earliest start). A 3-week period is required by Evoqua to bring the system into operation. The Dewatering Building equipment is anticipated to be available for commissioning in 3 weeks.

- c) Ted Murphy motioned to approve Change Order No. 2 for Contract PR-18-1 for a decrease to the Contract Price in the amount of \$85,000.00 and to release final payment to Evoqua Water Technologies, LLC in the amount of \$32,500.00. Seconded by Walt Wills. Approved 5-0.
  - a) Shaun Walsh motioned to approve Change Order No. 3 – Final for Contract TD-1 for a decrease in the Contract Price of \$6,250.00 and an increase in the Contract Time in the amount of 48 days as a negotiated settlement for alleged delays caused by the Electrical Contractor. Seconded by Ted Murphy. Approved 5-0.
  - b) Ted Murphy motioned to approve Change Order No. 2 – Final to finalize previously approved WCD No. 1 for Contract TD-2 for an increase in the Contract Price in the amount of \$6,195.00. Seconded by Tina Smith. Approved 5-0
8. Developers Activity Report, dated July 28, 2021 was presented by Josh Fox (See report for details).  
Tina Smith motioned to accept the financial security for sewer system improvements to 504 S. Concord Road in the amount of \$160,118.02. Seconded by Walt Wills. Approved 5-0.
  9. The Authority By-laws had been updated to be in accordance with the recently enacted revision to Act 65 Pa.C.S. Ch.7 - Senate Bill 554. The Authority members discussed the draft document and made one additional modification to Article II Section 6. Tina Smith motioned to adopt the updated Authority By-laws with the additional modification. Seconded by Ted Murphy. Approved 5-0.
  10. The Financial Services Memorandum of Understanding between the Township and the Authority had been updated to reflect the current payment practice. The Authority members discussed the document language and made two modifications. Ted Murphy motioned to approve the revised Financial Services Memorandum of Understanding with the additional modifications. Seconded by Tina Smith. Approved 4-0. Shaun Walsh abstained from voting because of a conflict of interest due to his role as a Township Supervisor.  
The Authority Board acknowledged receipt of the 2020 Financial Audit of the West Goshen Sewer Authority prepared by Barbacane Thornton & Company. There were no follow-up questions from the Board. Mike Moffa, subsequent to the meeting, confirmed the WGSA Financial Statement for the Year Ended Dec. 31, 2020 had been published as required in a qualified newspaper.
  11. The Authority Board continued the discussion on the need to extend sewer service to areas of the Township that use on-lot systems, particularly cess pools. As the first step in determining a course of action for the Authority, Ted Murphy requested creation of a map of the Township identifying those residencies without public sewer and to further sub-identify those residencies known to have cess pools. **ACTION: Dave Woodward/Mike Moffa**
  12. Previously discussed after agenda item #5.
  13. Any Other Business:

Resident Dr. Doug White recommended an article for the Township eNews to remind residents not to remove the caps on sewer clean-out stand-pipes and prevent children from dropping objects down into the system.

Walt Wills motioned to adjourn the meeting at 10:18 PM, seconded by Shaun Walsh.  
Approved 5-0.

Respectfully submitted,

Shaun Walsh,  
Secretary