

**WEST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 18, 2023**

Township Supervisors:

Mr. Shaun Walsh, Chair
Mr. John Hellmann, Member
Ms. Tinamarie Smith, Member

Township Officials:

Mr. Christopher Bashore, Township Manager
Chief Michael Carroll, Chief of Police
Ms. Kristin Camp, Esq., Township Solicitor
Mr. Bryan Kulakowsky, P.E., Township Engineer
Mr. David Woodward, Director of Public Works

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chair Shaun Walsh, at 6:00 p.m. on Thursday, May 18, 2023.

This meeting was advertised in The Daily Local News on December 19, 2022.

This meeting agenda was posted on the West Goshen Township website and at the Township Building on Friday, May 12, 2023.

Mr. Walsh opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Walsh announced that the meeting may be recorded by 3rd parties.

Public Comment.

Thomas Bond, resident of West Goshen Township, discussed concerns with a resident in the neighborhood and issues occurring with dogs owned by the resident. Mr. Bond noted that several residents from his neighborhood were in attendance to discuss their concerns. Mr. Bond discussed a dog bite incident that recently occurred and the use of the dog to threaten and intimidate members of the community. Mr. Bond noted calls to the West Goshen Township Police Department and the SPCA regarding these incidents and the responses. Mr. Bond stated that this is an on-going issue. Numerous concerns were raised that these incidents could continue without proper intervention.

Ms. Smith asked if the dog was quarantined after the biting incident occurred. Mr. Bond stated that the dog was not quarantined.

Mr. Walsh asked about the number of dogs that the individual owns. Mr. Bond stated they own two (2) dogs and both are aggressive.

Chief Carroll stated that the only report that the West Goshen Township Police Department has on file for one of the dogs pertains to the biting incident.

Sarah Petro, resident of West Goshen Township, discussed incidents of intimidation and threats that have occurred on her property. Ms. Petro stated that she believes that this is a matter of when, not if, another incident will occur.

Mr. Hellmann asked if the owner permits the dogs to run loose in the neighborhood. Mr. Bond stated that they do. Mr. Hellmann asked if the owner could be cited. Chief Carroll stated that the owner has been cited on four (4) occasions.

Chief Carroll outlined the steps that are required to have a dog declared a dangerous dog.

Ms. Camp stated that all incidents should be reported to the Township in order to create a record and this would allow the Township to file the necessary complaint. Ms. Camp noted that only the Police Department can

prosecute a criminal matter, but the residents could bring a private civil cause of action against the owner. Ms. Camp recommended sending to both the West Goshen Township Police Department and the SPCA.

Mr. Walsh asked about the way forward to address the concerns of the residents. Ms. Camp stated that the incidents involving both the dog and the owner should be documented and encourage the residents to send emails outlining what has occurred. Ms. Camp stated that she would like to conduct more research on the actions that may be taken, but noted that as much information as can be gathered is helpful.

Mr. Hellmann asked what the owner has been cited for. Chief Carroll stated that the owner has been cited for having the dog off leash and the owner has been found or plead guilty each time. Mr. Bond asked about the penalty. Chief Carroll stated that it is a sliding fine.

Mr. Walsh asked if the dog is off leash, is the dog being utilized in a threatening manner. The residents stated that this occurs. Ms. Camp stated that there may be other crimes being committed and those should be reported to the Police Department.

Mr. Walsh asked if anything can be done with the previous incidents that have not been reported. Ms. Camp stated that it was possible.

Mr. Hellmann asked how long this has been occurring. Chief Carroll stated that the reports go back approximately five (5) years.

At the conclusion of the discussion, it was determined that the residents should provide as much information as possible to document the incidents that have occurred and Ms. Camp will research what may be done from a legal perspective in order outline a plan with the Chief Carroll. Mr. Bashore stated that he would contact Jaime Paes when follow-up discussion will occur at a public meeting on the research conducted.

Mr. Walsh thanked the residents for bringing this to the Board's attention.

Discussion and possible authorization to advertise a proposed amendment to Chapter 25 (Alarm Devices) of the West Goshen Township Code of Ordinances.

Mr. Bashore stated that before the Board of Supervisors this evening is a proposed ordinance to amend chapter 25 (Alarm Devices) of the West Goshen Township Code of Ordinances. The proposed ordinance would amend section 25-19.A(1) of chapter 25 in order to outline that the first and second false would receive a warning. This would align chapter 25 with the amendment to the Township's fee schedule for false alarms that was approved by the Board at the May 2, 2023 meeting. Please be advised that this section and chapter only addresses alarms associated the false alarm calls responded to by the Police Department. False alarms associated with calls responded to by the fire companies are addressed in chapter 25A of the Code of Ordinances and the language is consistent with the fee structure approved in January. If authorized for advertisement, the proposed ordinance could be considered for adoption at the June 6, 2023 meeting of the Board.

Mr. Walsh asked if Chief Carroll was comfortable with the first and second false alarm calls being set as warnings. Chief Carroll stated that he was. Mr. Walsh asked about the fine for a false alarm response where the property owner does not have an alarm permit. Chief Carroll stated that the property owner must pay for the permit and is issued a fine in the same amount as the first finable false alarm call.

Ms. Smith noted certain changes to the proposed ordinance. Ms. Smith proposed adding "defraying the costs and resources" to the first sentence of the new section 25-19.A(1). Ms. Smith proposed a change to institute a fine for the first alarm incident. Ms. Camp reviewed the proposed change and noted that she believes that this language creates confusion since the last sentence outlines the penalty for individuals who do not have a permit. Ms. Camp outlined the penalty procedure.

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Mr. Hellmann made a motion to authorize the proposed ordinance to amend Chapter 25 of the West Goshen Township Code of Ordinances, including the proposed change to the first sentence of section 25-19.A(1). Mr. Walsh seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 3-0.

Discussion and possible approval of Ordinance No. 7 – 2023, amending Chapter 36 (Dogs) of the West Goshen Township Code of Ordinances.

Ms. Camp stated that before the Board of Supervisors this evening is proposed Ordinance No. 7-2023. This ordinance would amend chapter 36 (Dogs) of the West Goshen Township Code of Ordinances. Specifically, the proposed ordinance would amend section 36-6 in order to modify the method of enforcement from a civil to criminal enforcement and increase the maximum fine to \$1,000 pursuant to the allowable limits in the PA Second Class Township Code. The proposed ordinance was advertised in the May 10, 2023 edition of the Daily Local News as required.

Mr. Hellmann stated that he was previously opposed to increasing the fine to up to \$1,000, but believes that there are certain situations where this fine may be appropriate at a Judge's discretion based on this evening's discussion.

Mr. Walsh made a motion to adopt Ordinance No. 7-2023, amending Chapter 36 of the West Goshen Township Code of Ordinances. Ms. Smith seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 3-0.

Discussion and possible approval of Ordinance No. 8 – 2023, amending Chapter 78 (Vehicles & Traffic) of the West Goshen Township Code of Ordinances.

Ms. Camp stated that before the Board of Supervisors this evening is proposed Ordinance No. 8-2023. This ordinance would amend chapter 78 (Vehicles & Traffic) of the West Goshen Township Code of Ordinances. Specifically, the proposed ordinance would amend sections 78-9, 78-12, and 78-21 of Chapter 78 of the Township's Code of Ordinances. By way of background information, Dave Woodward, Public Works Director, identified a number of stop intersections that were not properly codified and updated those accordingly. In addition, certain stop intersections are proposed to be removed and the direction of travel in certain areas would be revised. Finally, the proposed ordinance would add three (3) areas where parking would be prohibited at all times. The proposed ordinance was advertised in the May 10, 2023 edition of the Daily Local News as required.

Mr. Walsh asked if the "No Parking" regulations was the complete length or only in the cul-de-sac bulb. Mr. Woodward stated that it would only be in the cul-de-sac bulb.

Mr. Walsh made a motion to adopt Ordinance No. 8-2023, amending Chapter 78 of the West Goshen Township Code of Ordinances. Mr. Hellmann seconded the motion.

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Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted. There being no further discussion, the motion passed by a vote of 3-0.

Discussion and possible approval of Resolution No. 16 – 2023, waiving the quarterly sewer fees for Fame Fire Company No. 3, Goshen Fire Company, and Good Fellowship Ambulance Company.

Mr. Walsh stated that before the Board of Supervisors this evening is proposed Resolution No. 16-2023. This resolution would waive the quarterly sewer charges for Fame Fire Company No. 3, Goshen Fire Company, and Good Fellowship Ambulance Company. Mr. Walsh stated that Mr. Bashore reviewed section 66-23.B. of the Township's Code of Ordinances and noted that firehouses and municipal buildings are scheduled to be billed at the same rate as residential units (\$120/quarter). However, the Township's practice in the past has been to not issue quarterly sewer bills to fire and emergency medical service providers with facilities in the Township. Recently, it has come to Mr. Bashore's attention that bills were issued to Fame Fire Company No. 3 due to increased water usage; however, documentation from April 1985 (letters) indicates that these charges were previously waived. The proposed resolution before the Board is intended to memorialize the Township's practice.

Mr. Bashore stated that it recently came to his attention that Fame Fire Company No. 3 paid certain bills that were issued in error in the amount of approximately \$767. Mr. Bashore recommended refunding that amount to Fame Fire Company No. 3.

Mr. Walsh read the proposed resolution before the Board of Supervisors.

Mr. Walsh made a motion to adopt Resolution No. 16-2023. Ms. Smith seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion.

Mr. Hellmann asked if this was triggered by the increased water usage due to the live-in program. Mr. Bashore stated that it was.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 3-0.

Mr. Walsh made a motion to authorize the reimbursement of Fame Fire Company No. 3 for sewer bills that were paid to date in the amount of approximately \$767. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion.

Doug White, resident of West Goshen Township, asked if the portion of the Chester County Hospital in West Goshen Township pays sewer bills. Mr. Bashore stated that they do.

There being no further discussion, the motion passed by a vote of 3-0.

Discussion and possible approval of Resolution No. 17 – 2023, declaring the week of May 21, 2023 to May 27, 2023 as National Emergency Medical Services Week.

Ms. Smith stated that before the Board of Supervisors this evening is proposed Resolution No. 17-2023. This resolution would recognize the week of May 21, 2023 to May 27, 2023 as Emergency Medical Services (EMS) week. The theme this year is "Where Emergency Care Begins." Ms. Smith provided background information on the history of National Emergency Medical Services Week. Ms. Smith announced an event being held by Good Fellowship Ambulance Company on May 25, 2023 to honor National Emergency Medical Services Week.

Ms. Smith made a motion to adopt Resolution No. 17-2023. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 3-0.

Discussion and possible approval of Resolution No. 18 – 2023, declaring the week of May 14, 2023 to May 20, 2023 as National Police Week.

Mr. Hellmann stated that before the Board of Supervisors is proposed Resolution No. 18-2023, declaring the week of May 14, 2023 to May 20, 2023 as National Police Week. Mr. Hellmann read the proposed resolution before the Board. Mr. Hellmann commended Chief Carroll for his leadership and the work of the West Goshen Township Police Department. Mr. Walsh echoed these sentiments.

Mr. Hellmann made a motion to adopt Resolution No. 18-2023. Mr. Walsh seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion.

Doug White, resident of West Goshen Township, asked if these are done annually. Mr. Walsh stated that they are.

There being no further discussion, the motion passed by a vote of 3-0.

Discussion and possible authorization to sell the following surplus equipment in the West Goshen Township Public Works Department:

- **2010 Skid Steer Loader**

Mr. Bashore stated that before the Board of Supervisors this evening is a request for authorization to sell the 2010 Skid Steer Loader in the West Goshen Township Public Works Department. As part of the Township's 2023 budget, a new skid steer loader was allocated, with new piece of equipment being received on March 30, 2023. Previously, the Township had traded in this type of equipment; however, given the condition of the previous skid steer loader and the attachments, it may be more advantageous to pursue auctioning the item. Mark Bertolami, Streets Superintendent, researched the recent sale of skid steer loaders on Municibid earlier this year and Mr. Bashore provided that information to the Board. Additionally, at the time of the purchase new skid steer loader, the offered trade-in value of the 2010 Skid Steer Loader was \$37,000. Mr. Bashore stated that in speaking with Mr. Bertolami, he estimates that the sale of the 2010 Skid Steer Loader would be between \$30,000 and \$45,000, including the attachments that would be included. If authorized for sale, the skid steer loader would be placed on Municibid for public auction. The winning bid would be bought back to the Board for approval once the bidding closes.

Mr. Walsh asked if the opportunity on the trade-in has been lost. Mr. Bashore stated that it has been since the new skid steer loader has been received. Mr. Walsh asked if the bids must be accepted or if it could be re-bid if the Board does not like the results of the bid. Mr. Bashore stated that the equipment could be re-bid.

Mr. Walsh made a motion to authorize the sale of the 2010 Skid Steer Loader in the West Goshen Township Public Works Department. Ms. Smith seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 3-0.

Discussion regarding the sale of the following surplus vehicles in the West Goshen Township Police Department previously awarded:

- **2015 Ford Explorer XLT**
- **2016 Ford Interceptor Sedan**

Mr. Bashore stated that before the Board of Supervisors this evening is discussion regarding the following surplus vehicles in the West Goshen Township Police Department previously authorized for sale:

- 2015 Ford Explorer XLT
- 2016 Ford Interceptor Sedan

The bids for these vehicles were awarded at the April 4, 2023 meeting as follows:

- 2015 Ford Explorer XLT
 - Winner Bidder – Vernon Burch
 - Bid amount – \$10,200
- 2016 Ford Interceptor Sedan
 - Winner Bidder – Ronnie McNeil
 - Bid amount – \$7,000

Mr. Bashore stated that after the bids were awarded, Captain DiMedio and he both attempted to make arrangements with the winning bidders to pay for and pick-up the vehicles. Unfortunately, both individuals ceased communication with us. Mr. Bashore stated that he reported both individuals to Municibid, with Vernon Burch being permanently banned from using their service as he also failed to pay the necessary buyer's fee.

I contacted the seconded highest bidders for these vehicles, who were as follows:

- 2015 Ford Explorer XLT
 - Winner Bidder – Michael McNabb
 - Bid amount – \$10,100
- 2016 Ford Interceptor Sedan
 - Winner Bidder – Jan Kozlowski
 - Bid amount – \$6,900

Mr. McNabb is still interested in the 2015 Ford Explorer XLT and will adhere to his previous bid amount of \$10,100. Unfortunately, Mr. Kozlowski does not have the available funds to purchase the 2016 Ford Interceptor Sedan at this time, but would re-bid on the item if a new bid listing is issued.

Mr. Bashore stated that he would recommend awarding the 2015 Ford Explorer XLT to Michael McNabb in the amount of \$10,100 and authorizing re-bidding the 2016 Ford Interceptor Sedan through Municibid.

Mr. Hellmann asked what other options the Township had to bid these vehicles due to the results of the bids being below the estimated value and the questionable bidders. Mr. Bashore stated that the only other option he is aware of would be to accept written bids through a newspaper advertisement, which is what has been done in the past and resulted in bids being received below the estimated value. Mr. Bashore noted that it is difficult to value police vehicles due to the extensive modifications needed and the amount of use they receive. Ms. Camp stated that you do not need to bid a vehicle if the Township sells to another governmental entity. Mr. Bashore discussed the water pump repair needed to the 2016 Ford Interceptor Sedan. Mr. Woodward discussed the modifications that occur to police vehicles.

Mr. Hellmann asked if trade-in was a viable option. Mr. Bashore stated that the Township could consider this, but it most likely would result in receiving less than what would be received on Municibid.

Mr. Walsh made a motion to award the 2015 Ford Explorer XLT to Michael McNabb in the amount of \$10,100 and authorize re-bidding the 2016 Ford Interceptor Sedan through Municibid. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 3-0.

Reports for the month of April 2023:

Police Report presented Chief Michael Carroll.

Chief Carroll provided the report for the West Goshen Township Police Department for April 2023. Chief Carroll noted that he is working on preparing the information requested by Mr. Walsh regarding billings by the Police Department for false alarms.

Mr. Hellmann asked for an update on the open campus policy with the West Chester Area School District. Chief Carroll stated that the discussions with the West Chester Area School District on this policy are continuing. Mr. Hellmann asked if Officers in the West Goshen Township Police Department will participate in the upcoming Safety Conference hosted by the West Chester Area School District. Chief Carroll stated that they will. Mr. Hellmann asked about the School Resource Officer agreement and how it is going. Chief Carroll stated that it is going well. Mr. Hellmann asked how Sgt. Grandizio and Officer DeLeon are doing in their new positions. Chief Carroll stated that they are doing very well in their new positions.

Mr. Walsh asked about the status of the review for the Police Department Shooting Range. Mr. Woodward stated that he met with Carroll Engineering Corporation and the Township is awaiting a response.

The Board thanked Chief Carroll for his report.

Board of Supervisors' announcements.

Ms. Smith announced that she spoke at the West Chester Senior Center on April 20, 2023. Ms. Smith stated that the Fire & EMS Coalition met on April 20, 2023. Ms. Smith stated that she attended the annual conference of the PA State Association of Township Supervisors (PSATS) from April 23, 2023 to April 25, 2023. Ms. Smith announced the April 29, 2023 Arbor Day event and thanked all the volunteers for their work. Ms. Smith announced her attendance at the May 1, 2023 BTUOG meeting with West Chester University and recommended that Chief Carroll attend those meetings in the future. Ms. Smith announced on Friday, May 19, 2023, Good Fellowship Ambulance Company will hold a vigil recognizing mental health for EMS providers.

Mr. Hellmann announced that the Fire & EMS Coalition met on April 20, 2023. Mr. Hellmann stated that he attended the Police Community meeting on April 20, 2023. Mr. Hellmann announced his attendance on April 22, 2023 at Community Book Discussion concerning diversity and inclusion. Mr. Hellmann announced his attendance at the PSATS Conference from April 23, 2023 to April 26, 2023. Mr. Hellmann announced that he attended the BTUOG meeting on May 1, 2023. Mr. Hellmann stated that on May 15, 2023, he and Ms. Smith met with Chief Carroll for their monthly liaison meeting and then met with Goshen Fire Company regarding certain issues.

Mr. Walsh announced that the Board met in Executive Session on April 24, 2023 to discuss performance objectives with the Township Manager, on May 2, 2023 to discuss legal matters associated with a ground lease for a cell tower and for real estate acquisition, and on May 18, 2023 to discuss legal matters associated with a zoning non-conformance. Mr. Walsh announced his attendance at the first quarter Pension Committee meeting on April 26, 2023 and thanked everyone who participated in the Township's Arbor Day Event.

Township Manager's announcements.

Mr. Bashore announced that the Township has been awarded a \$45,000 Vision Partnership Program Grant for the development of a Park, Recreation, & Open Space Plan. Mr. Bashore announced that the May eNewsletter will be issued on May 23, 2023. Mr. Bashore stated that the Park Tour will be held on June 8, 2023 and the Gazebo Dedication will be held on June 25, 2023 at 6:00 pm. Mr. Bashore stated that the detour plans for the Bolmar Street Culvert Replacement Project will be posted on May 22, 2023 on the Township website and the work is scheduled to begin on June 5, 2023. Mr. Bashore announced that the 2023 Paving Project has been completed and punch list items are being worked on. Mr. Bashore stated that PECO will begin tree trimming work in July and information will included in the eNewsletter and on the Township website.

The Board thanked Mr. Bashore for his announcements.

Township Engineer's Stormwater announcements and Woodlands at Greystone update.

Mr. Kulakowsky stated that the plans for Woodlands at Greystone Phase V are currently under review. Mr. Kulakowsky stated that the dams are complete and he has been monitoring them accordingly. Mr. Kulakowsky stated that he is awaiting information to prepare a punch list.

Steve Crum, resident of West Goshen Township, asked about the status of other land development projects. Mr. Kulakowsky stated that the plan for the West Goshen Shopping Center has received an updated review letter and the Zoning Hearing Board application for the Parkway Center is awaiting a decision.

Mr. Kulakowsky discussed the Conditional Use application for 943 S. High Street and the hearing. Ms. Camp recommended scheduling the hearing for after Fourth of July holiday. The Board discussed potential dates and it was determined that the hearing would be held on July 12, 2023 at 6:00 pm.

Zoning Officer's announcements.

Mr. Bashore stated that the hearing for 929 S. High Street was conducted on May 3, 2023 and a special meeting will be held in which to render the decision.

Mr. Bashore stated that the application for 1126 Grove Road will be heard on June 26, 2023. Mr. Bashore stated that this was discussed at the last Board meeting and members of the Township staff did meet with the applicant to discuss their options and they are preparing an amended application.

Mr. Bashore stated that there is an application for a dimensional variance for 992 S. Bolmar Street before the Zoning Hearing Board. The applicant is seeking a dimensional variance from section 84-38.B.(6) of the Zoning Ordinance in order to have a 16.54 side-yard setback where a 30 foot side-yard setback is required in order to construct a 4,500 sq. ft. addition. Mr. Bashore stated that the applicant will need land development approval for the addition and to reverse subdivide the property. The Board reviewed the application and decided to remain neutral on the application. Mr. Bashore stated that this application will be heard on May 22, 2023.

Approval of Board of Supervisors meeting minutes of April 18, 2023 and May 2, 2023.

Mr. Hellmann noted a change to page 5 of the April 18, 2023 meeting minutes.

Mr. Walsh made a motion to approve the meeting minutes for the April 18, 2023 and May 2, 2023 meeting minutes, including the change proposed by Mr. Hellmann to the April 18, 2023 meeting minutes. Ms. Smith seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 3-0.

Approval of Treasurer's Report dated April 30, 2023, for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the bills to be paid from these funds.

Mr. Walsh made a motion to approve the Treasurer's Report dated April 30, 2023, for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the bills to be paid from these funds. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion from the Board on the proposed motion. No additional discussion was noted.

Mr. Walsh asked if there were any public comments on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 3-0.

Adjourn

At 7:42 pm, Mr. Walsh made a motion to adjourn the meeting. Ms. Smith seconded the motion. There being no further discussion, the motion adjourning the meeting passed by a vote of 3-0.

Respectfully submitted,

Christopher Bashore
Township Secretary