

WEST GOSHEN SEWER AUTHORITY
REGULAR MEETING
April 5, 2023
6:00 PM

The regular meeting of the West Goshen Sewer Authority was held on Wednesday, April 5, 2023, at the West Goshen Township Administration Building. Those present were:

<u>Authority</u>	<u>UTBF</u>	<u>Administration</u>	<u>HRG</u>
Theodore (Ted) Murphy Shaun Walsh Walt Wills (by phone) Tinamarie Smith Carter Membrino	Ryan Jennings	Mike Moffa	Cory Salmon Josh Fox

- 1) The regular meeting of the Authority was called to order at 6:01 PM by Chair, Ted Murphy.
- 2) The Authority meeting minutes for the regular meeting of March 1, 2023, were motioned for approval by Shaun Walsh. Seconded by Tinamarie Smith. Approved 5-0
 - a) **WGSA** Develop a plan to address I&I concerns at private properties. See Minutes from December 7, 2022. This will be an agenda item in May 2023. I&I continuing open item through the next several meetings
 - b) **WGSA, Solicitor and Engineer** – Develop a list of documents that require re-authorization. Board staff, engineer, and solicitor is going to keep working on this list with a goal to complete the list by the July 2023 meeting
- 3) Authority Chair and Member Announcements
 - a) Ted Murphy announced the next regular meeting of the Authority will be held at the Township Administration Building Main Meeting Room on May 3, 2023, at 6 PM. Due to a conflict with the space, the meeting may be in a room adjacent to the Main Meeting Room, but will be clearly marked for anyone attending
 - b) On March 16, 2023, the Commonwealth Funding Authority (CFA) announced the awarding of a grant application to the West Goshen Sewer Authority in the amount of \$610,000 for the for dual flight screw pumps and upper bearing assemblies.
- 4) Solicitor’s Report dated March 29, 2023, was presented by Ryan Jennings, Esq.
 - a) Development
 - a) No updates.
 - b) Miscellaneous Activities in February
 - a) Miscellaneous. Taylor Mill Pump Station – Real Property Acquisition (544 Taylors Mill Rd.) - There remain a number of outstanding items that Seller must complete. The WGSA Superintendent and Solicitor met prior to the April 5th meeting to discuss coordination and responsibilities of the identified and outstanding pre-settlement obligations (being required by Seller’s mortgage companies). WGSA hopeful for a May to June settlement on the property.
 - i. Updated appraisal is underway
 - ii. Sending cashier’s check and letter

- iii. The mortgage company will schedule and send a survey team, WGSA will reimburse

5) Mike Moffa presented the Wastewater Superintendent Report for April 5, 2023.

- a) General compliance status & miscellaneous operational data. The plant operated in compliance with the NPDES permit, with 115.1 million gallons of wastewater processed, at an average of 3.713 million gallons per day. 364 tons of dewatered sludge were processed. A total phosphates concentration of 0.02 mg/l was certified for February 2023; March expected to be <0.04 mg/l
- b) Discussion regarding Springer Brothers Contractors to replace the membrane roofing at the Montgomery Avenue Pump Station for an amount of \$13,150.00. Carter Membrino motioned for approval, Tinamarie Smith seconded. Approved 5-0. Note this cost covered in Capital Plan already through \$40,000 assigned to roof repair

6) Treasurer's Report, dated March 31, 2023, presented by Walter Wills. Discussion and possible approval of requisitions/bills to be paid as set forth in the Treasurer's Report totaling \$271,988.87.

- a) Discussion and approval of Application for Payment No. 8 for Contract WW-2 (Westtown Way Pump Station Improvements Electrical Contract) to Brendan Stanton, Inc. in the amount of \$92,055.00 (bond requisition fund #821).
- b) Discussion and approval of Application for Payment No. 11 for Contract WW-1 (Westtown Way Pump Station Improvements General Contract) to CFAS FBO Cuick, LLC in the amount of \$11,759.33 (bond requisition fund #822).
- c) Discussion and approval to pay Optimum Controls Corporation for control panel programming (Westtown Way Pump Station Improvement Project) in the amount of \$4,015.00 (bond fund requisition #827).
- d) Discussion and approval to pay LB Water Service, Inc. for supply of a 4" Actuated Plug Valve and Associated Parts in the amount of \$8,666.10 (tapping fee fund requisition #2206).
- e) Discussion and approval to pay GSDevelopers for Primary Clarifier #1 electrical work in the amount of \$5,800.00 (tapping fee fund requisition #2207).
- f) Discussion and approval to pay GMH Associates of America, Inc. for the Primary Clarifier No.1 Drive Unit, Torque Cage, and Still Well in the amount of \$74,525.61 (tapping fee requisition #2208).
- g) Discussion and approval to pay GMH Associates of America, Inc. for installation of the Primary Clarifier No.1 Drive Unit and Mechanism Parts in the amount of \$22,661.00 (tapping fee requisition #2208).
- h) Discussion and approval to pay the remainder of the bills set forth in the Treasurer's Report, to include Bond Requisition numbers 823, 824, 825 & 826, Tapping Fee Fund requisition numbers 2204, 2205, & 2209 through 2112, and two Developer's Invoices.

Motion to approve payment for items 6a through 6h made by Shaun Walsh, Tinamarie Smith seconded. Approved 5-0

- i) Discussion of CD and T-bill Investments. - The CD/T-bill ladder has progressed as expected. This ladder will continue in the near term. The invoices for capital projects and routine bills are projected to be approximately \$1,250,000 in May. The “Priority B Interceptor Repairs Project (PB-1)” invoices are projected to be the majority of these payments. A portion of the funds, approximately \$516,000, from the CD maturing on April 6 and all the funds from the CD maturing on May 3 are needed to assure enough cash is available

7) Engineer’s Projects Report, dated March 31, 2023, presented by Cory Salmon from HRG.

- a) WESTTOWN WAY PUMP STATION UPGRADE The General Contractor (CPS) has been working intermittently throughout the past month and has worked on masonry and grouting work month. They are still awaiting the delivery of the equipment (VFDs and pipe) in order to progress with construction as planned. To-date no firm delivery dates have been provided by the Contractors. HRG recommended approval of Change Order No. 3 for Contract WW-1 for the increase in Contract Price in the amount of \$55, 417.08 for additional modifications to the dimminutor channel required to allow for the installation of the dimminutor, additional piping and hydraulic hoses for the dimminutor installation, and additional materials and equipment required for the installation of the submersible transducer.

The Electrical Contractor (BSI) has been working on the lighting on the first floor of the PS building, they have also installed all conduit on the first and second floor of the building, installed all of the panels on the first floor (other than the VFD panels), wired exhaust fan 1 (EF-1) and exhaust fan 2 (EF-2), wires were pulled to the panels on the first floor and terminated, and wires were pulled to the second floor.

- b) PRIORITY B INTERCEPTOR REPAIRS PROJECT (7608.0458) The Contractor (Mr. Rehab) completed the installation of the temporary bypass pumping system and has performed a start-up and testing on March 20, 2023, with HRG personnel present for the testing. Upon completion of the bypass pumping system, Mr. Rehab commenced with the CIPP lining portion of the work. To date the Contractor has installed approximately 1,200 LF of CIPP lining for the 21-inch and 24-inch diameter Interceptors. There is approximately 700 linear feet of CIPP lining remaining on the project. The final two (2) sections of CIPP lining are anticipated to be completed the week of April 3, 2023. Manhole rehabilitation has commenced with preparing numerous manholes to have an epoxy liner installed. It is anticipated that the manhole rehabilitation work will be completed by April 14, 2023.
- c) PUMP STATION PHASE II IMPROVEMENTS (7608.0441) AND PUMP STATION PHASE III IMPROVEMENTS (7608.0460) HRG provided the Final Drawings to the Township Staff this week, after their review we will make any final edits prior to advertising for public bidding. HRG is working on the Township grading permit and anticipates submission of the permit prior to the award of the project.
- d) CFA GRANT APPLICATIONS (7608.0426) The PA DCED analyst reviewing both applications have not requested any additional information for the Projects in this month. HRG will continue to assist with the Authority on any action items requested by CFA. There were no substantial updates in March 2023. It was announced in the March 2023 CFA board meeting that West Goshen Sewer Authority was awarded the LSA-Statewide grant for the

Screw Pump Replacements in the amount of \$610,800.00.

- e) PHYSICAL SECURITY IMPROVEMENTS (7608.0426) HRG and Township Staff met with the Township's IT Consultant and the Authority's Systems Integrator to review options for physical security improvements at the WWTP and all outlying pump stations. OCC provided a list of security improvements and options to be discussed at a future meeting
- f) **Note this revision from the agenda.** Discussion and possible approval of Change Order No. 3 to increase the Contract Price of Contract WW-1 in the amount of \$10,011.25. Shaun Walsh motioned to accept, Tinamarie Smith seconded, approved 5-0
- g) Discussion of the 2022 Annual Consulting Engineer's Report as prepared by HRG

Discussions took place around the impact of long lead times and inflation on project costs. Would going outside of costars and paying a premium lead to faster equipment delivery, thus avoiding escalation of equipment costs and significant extension of the project completion time? The issue will be revisited in the future.

8) Developments Report dated March 30, 2023, presented by Cory Salmon from HRG. Key items with updates in March 2023 are listed below:

- a) DD 273: 300 SNYDER AVENUE (SLD-8-2021) HRG reviewed the updated Land Development Plan (Submission 3). A letter containing HRG comments was sent to the Township on March 15, 2023. All major sewer related comments were addressed; however, it was noted that easement agreements between the Owner and Authority shall be obtained, reviewed, recorded, and approved prior to any sewer connection to the Authority's sewer system.
- b) DD 274: 1004 SAUNDERS LANE (SLD-9-2021) HRG has received an updated Architectural Plan on March 25, 2023. HRG plans to review and respond to the Township and/or developer as necessary in the upcoming weeks.
- c) DD 279: 895 FERNHILL ROAD (SLD-7-2022) HRG reviewed the updated Land Development Plan (Submission 2). A letter containing HRG comments was sent to the Township on March 15, 2023.
- d) 981 N. NEW STREET (DD 285) HRG reviewed the Land Development Plan (Submission 1). A letter containing HRG comments was sent to the Township on March 15, 2023.

9) New business

- a) Ted Murphy noted Statements of Financial Interest are due to the Township by May 1, 2023. Board members are required to submit

10) Tinamarie Smith motioned to adjourn the meeting at 7:30 PM, seconded by Shaun Walsh. Approved 5-0.

Respectfully submitted,

Carter Membrino,
Secretary