

**WEST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
March 21, 2023**

Township Supervisors:

Mr. Shaun Walsh, Chair  
Ms. Ashley Gagné, Vice-Chair  
Mr. John Hellmann, Member  
Ms. Tinamarie Smith, Member  
Ms. Robin Stuntebeck, Member

Township Officials:

Mr. Christopher Bashore, Township Manager  
Chief Michael Carroll, Chief of Police  
Ms. Kristin Camp, Esq., Township Solicitor  
Mr. Bryan Kulakowsky, P.E., Township Engineer  
Mr. David Woodward, Director of Public Works  
Mr. Mark Bertolami, Streets Superintendent

The regular monthly meeting of the Board of Supervisors of West Goshen Township was called to order by Chair Shaun Walsh, at 6:00 p.m. on Tuesday, March 21, 2023.

This meeting was advertised in The Daily Local News on December 19, 2022.

This meeting agenda was posted on the West Goshen Township website and at the Township Building on Friday, March 17, 2022.

Mr. Walsh opened the meeting with the Pledge of Allegiance to the Flag.

Mr. Walsh announced that the meeting may be recorded by 3<sup>rd</sup> parties.

**Public Comment.**

Doug White thanked the members of the West Goshen Township Police Department, Good Fellowship Ambulance Company, and Chester County Hospital for their service to the community.

**Presentation regarding an application before the Zoning Hearing Board for 929 S. High Street (Parkway Center).**

Mr. Bashore stated that before the Board of Supervisors this evening is an application before the Zoning Hearing Board for the redevelopment of certain portions of a property located at 929 S. High Street, known as the Parkway Center. This property is located in the C-1 Neighborhood Commercial zoning district. The applicant is proposing the demolition of a portion of the existing shopping center and the construction of a 6,049 sq. ft. convenience store with the retail sale of gasoline. A convenience store is permitted by Conditional Use in this zoning district and the retail sale of gasoline is included in the definition of "Convenience Store" in the Township's Zoning Ordinance. In order to complete the construction, the applicant is seeking relief from the following sections of the Zoning Ordinance:

- Section 84-8 in order to allow the store to be 6,049 sq. ft. where the maximum permitted size is 5,500 sq. ft.
- Section 84-19.G. to allow a front yard setback from 202 of 20 feet for the proposed dumpster, where 40 ft. is required.
- Section 84-19.K. to allow impervious coverage of 76.5%, where 85.1% is existing, but 55% is the maximum permitted paved surface area.
- Section 84-19.M, to allow landscape coverage or green area of 23.5%, where 14.9% is existing, but 40% is the minimum permitted.

Mr. Bashore stated that the hearing is scheduled for May 3, 2023.

Alyson Zarro, Esq., counsel for the applicant, appeared before the Board and discussed the relief being requested. Ms. Zarro noted that the proposal is for a partial redevelopment of the existing Parkway Center. Ms.

Zarro reviewed the nature of the property as it currently exists and noted that the proposed plan would demolish approximately 50% of the existing strip center.

Alex Piehl, RLA, appeared before the Board and reviewed the proposed site layout. Ms. Smith asked about the location of the proposed underground storage tanks. Mr. Piehl reviewed the proposed location of the underground storage tanks.

Mr. Walsh asked about the pads for the proposed dumpsters. Mr. Piehl reviewed the proposed locations of the dumpsters on the site and the topography.

Ms. Gagné asked about the service lane on the property and truck access. Mr. Piehl stated that trucks would access through the proposed convenience store parking lot and that they would be mostly box trucks. Mr. Piehl stated that turning movements would be provided as part of an eventual land development application.

There was general discussion about the site and the proposed size of the store. Mike Spiegel, a representative for Wawa, stated that the proposed size is typical for what is currently being constructed. Mr. Spiegel stated that the existing store to the north on S. High Street would be closed.

Ms. Camp discussed the need for zoning interpretations for certain relief that was being requested pertaining to non-conformities that currently exist. Ms. Camp noted that a meeting was being scheduled with the Interim Zoning Officer to discuss these items.

The Board discussed stormwater management on the site. Mr. Piehl noted that stormwater management was proposed to be an underground system and it was still being evaluated.

At the conclusion of the discussion, Mr. Walsh asked the Board their position on the application before the Zoning Hearing Board. It was determined that the Board would remain neutral on the application as proposed.

Mr. Walsh discussed the forthcoming land development application and the incorporation of sustainable design components, including lighting, landscaping, and electric vehicle charging stations. Mr. Hellmann inquired about the possibility of installing solar panels. Mr. Spiegel discussed Wawa's current practices and stated that they are open to looking at these options as part of the design.

The Board thanked the applicant for their presentation.

#### **Discussion and possible awarding of the contract for the Bolmar Street Culvert Replacement project.**

Mr. Bashore stated that before the Board of Supervisors this evening are the bid results and a recommendation on the awarding of the contract for the Bolmar Street Culvert Replacement Project. This project was allocated in the 2023 Budget in the American Rescue Fund (line-item #63446-30270). This line-item contains funding for the Township's allocated stormwater projects including, of which this project represents 34% of the allocation.

The bids were opened on February 21, 2023 and five (5) bids were received as follows:

- G&B Construction – \$836,905
- N. Abbonizio Construction, Inc. – \$987,589
- DiRocco Bros., Inc. – \$1,051,514.47
- Road-Con, Inc. – \$1,207,054.50
- Highway Materials, Inc. – \$1,283,972

The apparent low bid from G&B Construction represents a 43% increase over the original cost estimate for the project. Mr. Bashore noted that Chris Peterson, P.E., from Carroll Engineering Corporation was in attendance this evening to discuss the bid results and the project.

Mr. Walsh asked if the cost elevation from the budget estimate was unique to this project or if this was being witnessed in other projects of similar scope. Mr. Peterson stated that this is a trend that is being witnessed in similar projects due to inflation for both labor and materials.

Ms. Smith discussed the individual line-items in the project, noting that certain bid amounts fluctuate among bidders, with some of the items in G&B Construction's bid being significantly higher than other bidders, and if these could be negotiated. Ms. Camp stated that you cannot negotiate and the bid must be taken as is. Ms. Camp stated that how the cost is allocated is at the discretion of the bidder.

Ms. Gagné asked about the work associated with Aqua PA and if that could fluctuate. Mr. Peterson stated that it could. Ms. Camp noted that the repayment is based on the actual cost of the work.

Mr. Hellmann asked about the immediate need for the project. Mr. Peterson stated that the location has experienced significant flooding and the pipe condition has deteriorated. Mr. Peterson reviewed the condition of the pipe, noting that the flow is currently restricted and the new pipe will provide about three times more capacity. Mr. Peterson noted a safety issue at the current crossing that will be addressed through pedestrian improvements that will be implemented by the completion of this project. Mr. Hellmann asked about the timeline for the project. Mr. Peterson stated that it would depend on the lead time for the materials, but the project is a 150-day contract. Mr. Peterson discussed the closure of Bolmar Street and the discussion with A. Duie Pyle.

Mr. Walsh discussed the funds with in the American Rescue Plan Fund, noting that less funds will be able to be utilized for corrugated metal pipe work. Mr. Bashore reviewed the projected fund balance for the American Rescue Plan Fund based on the costs currently known.

Mr. Hellmann asked if the Township should re-bid the project or award based on the bid results. Mr. Peterson stated that his experience is that re-bidding may result in either the same or increased pricing.

Mr. Walsh asked about the benefits on flow of the proposed project. Mr. Peterson reviewed the revised flow calculations and capacity for the new pipe.

Mr. Hellmann made a motion to award the bid for the Bolmar Street Culvert Replacement Project to G&B Construction in the amount of \$836,905. Ms. Smith seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Discussion and possible approval of a proposal from Bartlett Tree Experts for work associated with the Historic Weeping Beech Tree at 910 Old Fern Hill Road.**

Mr. Bashore stated that before the Board of Supervisors this evening is a proposal from Bartlett Tree Experts for work associated with the Historic Weeping Beech Tree on Old Fern Hill Road. The total cost in the proposal is \$4,178, with the proposed work including soil care and fertilization, as well as pest management. At their meeting on February 28, 2023, the Sustainability Advisory Committee discussed the proposed work on the Historic Weeping Beech Tree and recommended its approval. In terms of how this could be allocated in the budget, Mr. Bashore recommended splitting the cost between the Sustainability Advisory Committee's 2023 budget allocation (line-item #01400-80102) and the Parks Department's Operating Expenses allocation (line-item #01454-30240), with \$2,089 being spent from each line-item.

Ms. Smith discussed the Sustainability Advisory Committee's (SAC) 2023 budget allocation. Mr. Bashore reviewed their 2023 budget allocation and noted the tree work plan for the Parks Department.

Mr. Walsh recommended having the funds for the work paid out of the Parks Department budget for tree work.

Mr. Hellmann asked if this was a one-time treatment or a recurring cost. Mr. Bashore stated that this is for one-time.

Mr. Walsh asked how treatment of the tree would be handled on an annual basis. Mr. Bashore stated that he believes that the SAC will stay in contact with Bartlett Tree Experts on future needs. Ms. Camp recommended including a request for individuals with tree experience in the Township in the eNewsletter in the future to assist with this effort.

Ms. Smith made a motion to approve the proposal from Bartlett Tree Experts in the amount of \$4,178 with the funds to be paid from the Parks Department budget. Mr. Walsh seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion.

Megan McGrorey asked about the lifespan of the tree and recommended evaluating the lifespan.

There being no further discussion, the motion passed by a vote of 5-0.

**Discussion and possible adoption of Ordinance No. 4 – 2023, amending Chapter 57 (Parks and Recreation Areas) of the West Goshen Township Code of Ordinances.**

Ms. Camp stated that before the Board of Supervisors this evening is proposed Ordinance No. 4 – 2023. This proposed ordinance would amend sections 57-3.S., 57-3.T., and 57-3.U. of the Township's Code of Ordinances in order to add vaping as a prohibition in the Township's parks and revise the rules for the use of the Robert E. Lambert Skatepark and Robert E. Lambert Dog Park, respectively. Regarding the amendments to the rules, Dave Woodward, Public Works Director, and Dorine McClune, Park Superintendent, recently reviewed the rules for these parks and found them to be outdated. Specifically, the hours that the dog park would be closed for maintenance are not specified and the skatepark regulations reference an attendant, which was discontinued several years ago at the recommendation of the Township's liability insurance carrier. The proposed ordinance was authorized for advertisement by the Board at the March 7, 2023 meeting and was advertised in the March 13, 2023 edition of the Daily Local News as required and sent to the Chester County Law Library.

Ms. Smith asked about the language pertaining to the prohibition of smoking in the Township's parks. Ms. Camp stated that other sections of the code make it clear that you are referring to the Township's parks.

Mr. Walsh noted that the exhibit names are flipped in the ordinance. Ms. Camp stated that she will change this.

Ms. Gagné made a motion to adopt Ordinance No. 4-2023, amending Chapter 57 of the West Goshen Township Code of Ordinances. Ms. Stuntebeck seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Discussion and possible adoption of Ordinance No. 5 – 2023, amending Chapter 78 (Vehicles and Traffic) of the West Goshen Township Code of Ordinances.**

Ms. Camp stated that Before the Board of Supervisors this evening is proposed Ordinance No. 5 – 2023. This ordinance would amend Chapter 78 (Vehicles and Traffic) of the Township's Code of Ordinances. Specifically, sections 78-7, 78-19.1., and 78-21 of the Township's Code of Ordinances would be amended in order to incorporate the traffic signals in the Township into this chapter, provide for a prohibition against blocking certain driveway entrances on Matlack Street, and removing the prohibition against parking at specified times on certain streets. Regarding the proposed amendments to section 78-21, it is my understanding from speaking with Sgt. Brian Greisser that these provisions were instituted due to parking concerns in these neighborhoods. However, the West Chester Area School District has expanded the parking lot at East High School and these provisions are no longer necessary and are more of a hinderance to the residents living in that area. The proposed ordinance was authorized for advertisement by the Board at the March 7, 2023 meeting and was advertised in the March 13, 2023 edition of the Daily Local News as required and sent to the Chester County Law Library.

Mr. Walsh made a motion to adopt Ordinance No. 5-2023, amending Chapter 78 of the West Goshen Township Code of Ordinances. Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Discussion and possible approval to participate in a National Opioid Settlement with various pharmaceutical companies.**

Mr. Bashore stated that before the Board of Supervisors this evening is information regarding potential participation by the Township in a new national opioid settlement with various pharmaceutical companies. By way of background information, the Township has participated in other settlements of this nature, including the settlement reached by the PA Attorney General's Office, which was approved by the Board on December 7, 2021. As with that settlement, this would need to be approved by the Board of Supervisors in order to participate. The deadline to submit these participation documents is April 18, 2023.

Ms. Smith asked how these funds would be utilized and what the timeframe would be to receive the funds. Mr. Bashore stated that he could not say.

Mr. Hellmann reviewed the language in the settlement document. Ms. Camp discussed her understanding of how the funds were being allocated and the settlement agreements should outline how the funds may be used. Mr. Bashore reviewed the minutes from the December 7, 2021 meeting and noted that the Board determined that funds received would be distributed to Good Fellowship Ambulance Company when received. Ms. Camp stated that she would research the receipt of funds.

Mr. Hellmann made the motion to approve West Goshen Township's participation in the National Opioid Settlement with various pharmaceutical companies. Ms. Smith seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Discussion and possible approval to re-locate the previously approved ball field dedication to Ray Halvorsen from West Goshen Community Park to Cloud Park.**

Mr. Bashore stated that before the Board of Supervisors this evening is consideration to re-locate the previously approved ball field dedication for Ray Halvorsen from West Goshen Community Park to Cloud Park. By way of background information, at the December 6, 2022 meeting, the Board approved the dedication of the little league field at West Goshen Community Park in recognition of Ray Halvorsen. Subsequent to that, it was determined that East Side Little League, the organization Mr. Halvorsen coached for, utilizes the field at Cloud Park for games. Due to his association with East Side Little League, the applicant for the dedication, Edward Smith, asked that the Board consider relocating the field dedication to Cloud Park. The family has also been consulted and support this relocation.

Ms. Smith noted that it will be on July 3, 2023 at 12:00 pm. Ms. Smith read a statement about Ray Halvorsen and his dedication to the community.

Mr. Bashore stated that the Park & Recreation Board was agreement with this relocation.

Mr. Walsh made a motion to approve the re-location of the previously approved ball field dedication to Ray Halvorsen from West Goshen Community Park to Cloud Park. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Discussion and possible appointment of McCormick Taylor to serve as Traffic Engineer for West Goshen Township.**

Mr. Bashore stated that before the Board of Supervisors this evening is consideration to appoint McCormick Taylor as Traffic Engineer for West Goshen Township. The Board has previously engaged McCormick Taylor on a project-specific basis and have developed a good working relationship with Andy Parker, P.E., in their office. Based on the types of applications the Township is receiving, primarily the redevelopment of commercial properties, Bryan Kulakowsky, P.E., Township Engineer, and he believe that it would be prudent to appoint a designated traffic engineer to review these land development applications. Our recommendation is that this would only be for the review of land development applications. As such, the costs would be billed back to the applicant in accordance with the PA Municipalities Planning Code. The agreement before the Board has been reviewed by the Township Solicitor and the requested changes have been made.

Ms. Smith discussed the exclusions outlined in the proposed professional services agreement and noted that it indicates any services associated with final design are excluded. Mr. Kulakowsky discussed how the work with McCormick Taylor would be handled. Ms. Camp recommended deleting the first "final design" outlined in the agreement.

Mr. Hellmann asked about the level of work that would be engaged for certain traffic reviews, specifically, the re-development of the West Goshen Shopping Center. Mr. Bashore stated that the West Goshen Shopping Center

is being reviewed under a separate professional services agreement. Ms. Camp noted that the reviews would most likely be completed by multiple engineers in their office.

Ms. Gagné made a motion to approve the appointment of McCormick Taylor to serve as Traffic Engineer for West Goshen Township. Ms. Smith seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Discussion and possible appointment of the following officials in the West Goshen Township Code Enforcement Department:**

- **Interim Zoning Officer – Code Inspections, Inc.**
- **Deputy Zoning Officer – Harrison Whalen**

Mr. Bashore stated that before the Board of Supervisors this evening is consideration to appoint Code Inspections, Inc. and Harrison Whalen as Interim Zoning Officer and Deputy Zoning Officer, respectively. As the Board is aware, the Township's previous Assistant Township Manager/Zoning Officer, recently resigned her position. The Board appointed Code Inspections, Inc. to serve as Code Enforcement support and is recommended to serve as Interim Zoning Officer while the search for a full-time replacement is being conducted. The job posting is currently open. Regarding Harrison Whalen, Mr. Whalen was hired with an understanding that he would be undertaking work-related to Zoning. He has been doing exceptionally well.

Mr. Walsh made a motion to appoint Code Inspections, Inc. as Interim Zoning Officer and Harrison Whalen as Deputy Zoning Officer. Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Discussion and possible approval of Resolution No. 12 – 2023, authorizing the submission of a grant application to the PA Dept. of Conservation and Natural Resources Community Conservation Partnership Program (C2P2) for improvements to West Goshen Community Park.**

Mr. Bashore stated that before the Board of Supervisors this evening proposed Resolution No. 12 – 2023. This resolution would authorize the submission of a grant application to the PA Department of Conservation & Natural Resources' (DCNR) Community Conservation Partnerships Program (C2P2) for certain improvements to West Goshen Community Park. The projects being sought for funding include improvements to the basketball courts, addition of a family bathroom, installation of a splash pad, and drainage improvements at the tennis courts. This application will be similar to one that that was submitted in the fall to DCNR, but was unfortunately not funded during that special grant round. The Township did apply to the Chester County Municipal Grant Program for a park and trail improvement grant for this project and we are still awaiting word on the results of that application. Please be advised that there is a 50% match requirement for this program and, while there is no established funding maximum and that the general review and awarding period is around six

(6) to eight (8) months. As such, we may not hear about the results until the October to December timeframe. Applications are due on April 5, 2023. Mr. Bashore stated that he has evaluated an additional funding program through the PA Department of Community & Economic Development for this project.

Mr. Walsh summarized the history of the funding for the project. Mr. Walsh asked if the Township would hear about the awarding of funding for the applications that have been submitted by the end of the year. Mr. Bashore stated that he anticipated hearing an announcement by the end of the year.

Mr. Hellmann asked about matching for the project and if that could come from other grant sources. Mr. Bashore reviewed how other grant funding may be utilized to meet match requirements.

Ms. Gagné asked if the Township would learn who receive funding if the Township's application is not awarded. Mr. Bashore stated that the awardees are typically announced.

Mr. Walsh recommended having Carroll Engineering Corporation provide an updated cost estimate for the project.

The Board discussed the overall application and if certain components should be adjusted from the scope of work. After discussion, it was determined that the application would be submitted based on the scope of work as currently outlined.

Mr. Walsh made a motion to approve Resolution No. 12 – 2023, authorizing the submission of a grant application to the PA Dept. of Conservation and Natural Resources Community Conservation Partnership Program for improvements to West Goshen Community Park. Mr. Hellmann seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Discussion and possible approval of Resolution No. 13 – 2023, authorizing the destruction of certain records of the West Goshen Township Police Department.**

Mr. Bashore stated that before the Board of Supervisors this evening is proposed Resolution No. 13 – 2023. This resolution would authorize the destruction of certain records of the West Goshen Township Police Department. A list of records outlined for destruction has been enclosed in accordance with the Municipal Records Manual. In accordance with Act 428 of 1968, a resolution from the Board of Supervisors is required prior to the destruction.

Ms. Smith recommended outlining that the records being authorized for destruction are paper records. The Board agreed with this recommendation.

Mr. Hellmann made a motion to approve Resolution No. 13 – 2023, authorizing the destruction of certain records of the West Goshen Township Police Department. Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board. No comments were noted.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Reports for the month of January 2023:**

**Police Report presented Chief Michael Carroll.**

Chief Carroll provided the monthly report for the activity of the West Goshen Township Police Department.

Mr. Hellmann asked for an update on the hiring of a new police officer. Chief Carroll stated that a conditional offer has been made and that a swearing in ceremony is slated for the April 4, 2023 Board meeting. Mr. Hellmann asked for an update on filling the lieutenant position. Chief Carroll stated that the evaluation process is in the final stages and anticipated a meeting in May. Mr. Hellmann asked about the status for the new Ford F-150 Lightning that was acquired. Chief Carroll stated that it has been placed in service, but they are still waiting on equipment.

Mr. Hellmann stated that the next Community Advisory Meeting with the Police Department will be held on April 20, 2023. Chief Carroll stated that they will be advertising the meeting accordingly.

Mr. Walsh asked about data regarding assists to or from other departments. Chief Carroll stated that he would need to evaluate the data, but believes that they are seeing a greater need for assists from other departments.

Mr. Hellmann discussed the maintenance issues with the shooting range and would be discussing these with the Public Works Director.

The Board thanked Chief Carroll for his report.

**Board of Supervisors' announcements.**

Ms. Smith stated that she rode with members of the Police Department on March 9, 2023. Ms. Smith stated that she will be attending the West Chester Area COG's Emergency Training on March 23, 2023. Ms. Smith stated that the next Fire & EMS Coalition meeting will be held on March 27, 2023.

Mr. Hellmann announced his attendance at the volunteer recognition event for the Brandywine Valley SPCA on February 14, 2023. Mr. Hellmann stated that he attended the Fire & EMS Coalition meeting on February 23, 2023. Mr. Hellmann stated that he attended a community book discussion about equity, diversity, and inclusion on March 4, 2023. Mr. Hellmann discussed the presentation at the Land Planning Committee on March 14, 2023. Mr. Hellmann announced the open house for Rep. Pielli on March 22, 2023.

Ms. Gagné discussed her attendance at the February 20, 2023 meeting of the Chester County Association of Township Officials and the presentation held by Sustainable PA through the PA Municipal League. Ms. Gagné provided an overview of the activities of Sustainable PA. Ms. Gagné announced that she will be attending the Emergency Training for the West Chester Area COG. Ms. Gagné announced that West Goshen Township is the recipient of the 2023 Governor's Award for Local Government Excellence in the Health and Wellness category.

Mr. Walsh stated that the Board held an Executive Session on February 24, 2023 to discuss performance objectives with the Township Manager and on March 7, 2023 to discuss personnel matters and legal matters with the Township Solicitor. Mr. Walsh announced his attendance at the March 15, 2023 Special Meeting of the Pension Committee.

**Township Manager's announcements.**

Mr. Bashore announced that the March eNewsletter will be issued at the end of the week. Mr. Bashore announced that the annual Egg Hunt and Decorated Hat Parade will be held on April 1, 2023 in West Goshen Community Park. Mr. Bashore stated that the PA Department of Transportation has begun their work on PA Route 322 and information is on the Township website. Mr. Bashore stated that the next Traffic Safety Committee meeting will be on April 6, 2023 at 9:00 am at the Township building. Mr. Bashore announced that there will be a shredding and e-waste event on April 8, 2023 from 9:00 am to 12:00 pm at the Township building.

**Township Engineer's Stormwater announcements and Woodlands at Greystone update.**

Mr. Kulakowsky announced that PharmaBlock has invited the Township to attend their ribbon cutting ceremony on March 24, 2023. Mr. Kulakowsky discussed the business.

Mr. Kulakowsky stated that the BMP manual will receive an update after 17 years of work. Mr. Kulakowsky discussed the updates in the manual. Mr. Kulakowsky stated that enforcement comes from either the Chester County Conservation District or the PA Department of Environmental Protection and will generally only impact projects that require an NPDES permit. Mr. Kulakowsky stated that the BMP manual is currently in the 90-day public review period.

Mr. Kulakowsky discussed the Woodlands at Greystone project, noting that they are making good progress on the dams and the final pour should be completed in the next two (2) weeks. Mr. Kulakowsky stated that the necessary repairs on the pedestrian bridges are underway. Mr. Kulakowsky stated that the Township is seeing 8-10 permits per week for the Woodlands at Greystone. Mr. Hellmann asked about the tasks to be completed and the timeline for completion. Mr. Kulakowsky stated that he is only aware of a punchlist for the road and there has not been a punchlist requested for the open space. Mr. Hellmann asked about a timeline for dedication. Mr. Kulakowsky stated that he did not have one. Mr. Walsh discussed the need for a meeting with the developer, Township staff, and perhaps Natural Lands to discuss the plan for the park. Mr. Walsh asked about Rick Craig's involvement. Mr. Kulakowsky stated that Mr. Craig is involved in the structural work. Mr. Bashore discussed the internal discussion among Township staff for management of the forthcoming park.

**Zoning Officer's announcements.**

Mr. Bashore announced that there were no additional applications besides the one for 929 S. High Street. Mr. Bashore discussed the recent decisions of the Zoning Hearing Board.

**Approval of Board of Supervisors meeting minutes of February 21, 2023.**

Ms. Smith made a motion to approve the minutes from the February 21, 2023 meeting of the Board of Supervisors. Ms. Stuntebeck seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board.

Mr. Hellmann noted that the minutes referenced January 17, 2023 as the meeting on the first page and it should read February 21, 2023.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion based by a vote of 5-0.

**Approval of Treasurer's Report dated February 28, 2023, for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the bills to be paid from these funds.**

Mr. Walsh made a motion to approve the Treasurer's Report dated February 28, 2023, for the General Fund, the Sewer Revenue Fund, the Waste and Recycling Fund, and the Capital Reserve Fund, and the bills to be paid from these funds. Ms. Gagné seconded the motion.

Mr. Walsh asked if there was any further discussion on the proposed motion from the Board.

Ms. Smith asked about a charge associated with a fuel oil spill. Mr. Woodward stated that this was due to an event with the West Chester Area School District and that Mike Moffa, Wastewater Superintendent, was in contact with the School District regarding reimbursement of costs incurred by the Township.

Mr. Hellmann asked about the Cold Spring Farms Bridge Fund. Mr. Bashore stated that he believes that this is an escrow account for maintenance of the bridge, but he would verify that with the Finance Director.

Mr. Walsh asked if there were any comments from the public on the proposed motion. No comments were noted.

There being no further discussion, the motion passed by a vote of 5-0.

**Adjourn**

At 8:25 pm, Mr. Walsh made a motion to adjourn the meeting. Ms. Gagné seconded the motion. There being no further discussion, the motion adjourning the meeting passed by a vote of 5-0.

Respectfully submitted,

Christopher Bashore  
Township Secretary