



MEMORANDUM

From the Office of the
Township Manager

TO: BOARD OF SUPERVISORS
FROM: CHRISTOPHER BASHORE
RE: APPOINTMENT OF CODE INSPECTIONS, INC. AS ZONING OFFICER FOR WEST
GOSHEN TOWNSHIP FOR THE REMAINDER OF 2023
DATE: JUNE 6, 2023

Before the Board of Supervisors this evening is consideration to appoint Code Inspections, Inc. as Zoning Officer for West Goshen Township for the remainder of 2023. By way of background information, the Board appointed Code Inspections, Inc. as the Interim Zoning Officer after the departure of the previous Assistant Township Manager/Zoning Officer while a search for a permanent full-time replacement was being conducted. During our search, the Township received a limited number of applications and did not find any candidates that met the qualifications. Please be advised that this issue is not unique to West Goshen Township as I have spoken with a number of colleagues who face similar issues filling these types of positions. Based on this, I am recommending that Code Inspections, Inc. be appointed Zoning Officer for the balance of 2023 while our Codes Department continues to review options for 2024.

Please let me know if you have questions. Thank you.