

WEST GOSHEN TOWNSHIP

RESOLUTION NO. 12 - 2021

RESOLVED by the Board of Supervisors of West Goshen Township, Chester County, Pennsylvania, that

WHEREAS, by virtue of Resolution No. 23-2009, adopted June 17, 2009, West Goshen Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, as amended July 23, 2009, and March 28, 2019, by the Pennsylvania Historical and Museum Commission, Bureau of Archives and History, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of West Goshen Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records, which reference the signed original "destruction list" dated May 18, 2021, a permanent record on file in the Administration Office of West Goshen Township:

Police Department records, dated 2000 through 2019, 13.241 cubic feet.

RESOLVED AND ADOPTED this 18th day of **May, 2021**.

**BOARD OF SUPERVISORS
WEST GOSHEN TOWNSHIP**

Shaun Walsh, Chair

Ashley Gagné, Vice-Chair

John Hellmann, Member

Hugh J. Purnell, Jr., Member

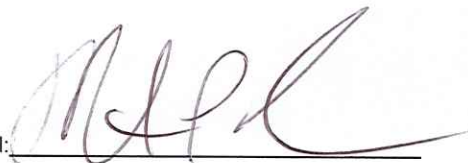
Robin Stuntebeck, Jr., Member

Attest:

Casey Lalonde, Secretary

		Department:	Police	
<u>File Location/State</u>				
<u>Citation ID:</u>	<u>Date Range:</u>	<u>Contents:</u>		Retain Y or N
AL-37, AL-39	2018	Report Request		N
PO-18 (1)	2015	Motor Vehicle Records - Accident Reports (non-Fatal)		N
ES-4, PO-6	2017	Keys locked (Incident Report)		N
PO-18 (2)	2019	Parking Tickets - Paid		N
AL-1	2016	Administration -Correspondence		N
PO-19	2018	PA Uniformed Crimes Report & Supporting paperwork		N
PO-4	2017	Citations (Paid)		N
PO - 20	2018	Alarm Information		N
PO - 20	2017	Solicitor's Permits (Originals).		N
PO-8 (3)	2000	Victim/Arrest Files - Closed		N
PS-2	2017	Resumes		N
PO-22	2007 - 2017	Temporary Detention Records		N
PO-11	2017	Dispatcher's Logs (Incident Histories & blotters)		N
ES-4, ES-6, PO-6	2014	NCIC		N
PO-3	2011-2013	Speed equipment calibration certificates		N
TA-12	2018	Alarm payments		N
FN-3	2017	Payments & Reimbursements, copies, not original		N
PO-6	2018	Insurance Restitution request, hard copies		N
PL-5	2015 - 2017	Copies of Payroll forms (originals in Finance Dep't.)		N

Department Supervisor's Approval: _____



Date: _____

4/28/2021

Disposition May 18, 2021

Cubic Feet total per box type

0.99	1.193576	1.880787	0.7	1.304977	0.33	0.44	0.8
<u>Banker Storage Box</u>	<u>Large Storage Box</u>	<u>Metal check box</u>	<u>Three 7" Accordion</u>	<u>Check Boxes - small</u>	<u>Check Boxes - large</u>	<u>Old Forms</u>	<u>Boxes</u>

C Building Box count:
Admin office area

10

Total boxes: 0.0000 11.936 0.000 0.000 0.000 0.000 0.000 0.000

Police Department: 11.936
11.93576389

Police office area: 1
Police Archives: 1

1.304977

13.241

Total Cubic Feet Police Records:

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