

WEST GOSHEN TOWNSHIP

RESOLUTION NO. 7 - 2021

RESOLVED by the Board of Supervisors of West Goshen Township, Chester County, Pennsylvania, that

WHEREAS, by virtue of Resolution No. 23-2009, adopted June 17, 2009, West Goshen Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, as amended July 23, 2009, by the Pennsylvania Historical and Museum Commission, Bureau of Archives and History, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of West Goshen Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records, which reference the signed original "destruction list" dated March 16, 2021, a permanent record on file in the Administration Office of West Goshen Township:

Codes Department records, dated 2008 through 2015.

RESOLVED AND ADOPTED this 16th day of **March, 2021**.

**BOARD OF SUPERVISORS
WEST GOSHEN TOWNSHIP**

Shaun Walsh, Chair

Ashley Gagne, Vice-Chair

John Hellmann, Member

Hugh J. Purnell, Jr., Member

Robin Stuntebeck, Member

Attest:

Casey Lalonde, Secretary

Codes Department Record Disposition List Per PHMC

	Department	Codes Enforcement
<u>File Location:</u>	<u>Date Range:</u>	<u>Contents:</u>
1 st Floor Codes File Room	2008	Residential Permit Files to include all Building, Electrical, Fire, Mechanical and Plumbing Permit Documents
1 st Floor Codes File Room	2009	Residential Permit Files to include all Building, Electrical, Fire, Mechanical and Plumbing Permit Documents
1 st Floor Codes File Room	2010	Residential Permit Files to include all Building, Electrical, Fire, Mechanical and Plumbing Permit Documents
1 st Floor Codes File Room	2011	Residential Permit Files to include all Building, Electrical, Fire, Mechanical and Plumbing Permit Documents
1 st Floor Codes File Room	2012	Residential Permit Files to include all Building, Electrical, Fire, Mechanical and Plumbing Permit Documents
1 st Floor Codes File Room	2013	Residential Permit Files to include all Building, Electrical, Fire, Mechanical and Plumbing Permit Documents
1st Floor Codes File Room	2014	Residential Permit Files to include all Building, Electrical, Fire, Mechanical and Plumbing Permit Documents
1st Floor Codes File Room	2015	Residential Permit Files to include all Building, Electrical, Fire, Mechanical and Plumbing Permit Documents

Department Supervisor's Approval: _____ Date: _____

Disposition 3/17/2021