



# WEST GOSHEN

## TOWNSHIP, PA

1. 7:00 P.M. Board Of Supervisors January 4, 2021 Agenda

Documents:

[ORG01042021.PDF](#)

2. Meeting Materials

Documents:

[RES1-21.PDF](#)

[RES2-21.PDF](#)

[RES3-21.PDF](#)

Board of Supervisors Organizational TeleConference Meeting  
 January 4, 2021  
 5:00 PM  
 Agenda

- 1) Pledge Allegiance to the Flag.
- 2) Chair's announcement that this meeting is being held virtually and being recorded due to the ongoing COVID-19 situation.
- 3) Board of Supervisors Organization:
  - a) Vice Chair opens the floor for nominations for Chair of the Board of Supervisors and calls for a vote on motion and returns meeting to newly elected Chair.
  - b) The new Chair of the Board requests nominations for Vice Chair and elects same.
- 4) Chair of the Board announces the proposed Township and staff appointments for 2021 and asks for motion and vote on the following appointments:

Township Manager/Secretary	Casey LaLonde
Finance Director/Treasurer	Christine Riffey
Asst. Township Manager/Asst. Secretary/Director of Planning & Zoning	Derek J. Davis
Chief of Police	Michael P. Carroll
Director of Public Works	J. David Woodward, Jr.
Township Engineer	Richard J. Craig
Asst. Finance Director/Human Resources Director	Jennifer M. Latzer
Zoning Officer	William E. Webb
Wastewater Superintendent	Michael Moffa
Streets Superintendent	Mark Bertolami
Parks Superintendent	Dorine A. McClune
Building/Code Official	John R. Beswick
Deputy Zoning Officer	Richard J. Craig
Deputy Zoning Officer	Derek J. Davis
Deputy Zoning Officer	John R. Beswick
Deputy Tax Collector	Kimberly A. Greene
Fire Marshal/Emergency Management Coordinator	Andrea R. Testa
Assistant Fire Marshal / Building Code Official	Michael D. McCarthy

- 5) Township Solicitor  
 Consulting Engineer  
 Outside Auditor
 

Buckley, Brion, McGuire & Morris
Carroll Engineering Corporation
Barbacane Thornton & Company
- 6) Chair announces the proposed appointments for the specific terms in office to various Boards and Commissions and asks for the motion and vote on the appointments:

<b>Park and Recreation Board</b>	Allison Cifone	Member
<b>Pension Committee</b>	David B. Brune	Member
	Angelo Savelloni	Member
	Walker Tompkins	Member
	Robert Holland	Member
	Robert Sheller	Member
	Hugh J. Purnell, Jr.	Board Liaison
<b>Planning Commission</b>	Carrie Martin	Member
	Corey Wegerbauer	Member
	John Hellmann	Board Liaison
<b>Sewer Authority Board</b>	Shaun Walsh	Board Liaison

<b>Zoning Hearing Board</b>	Joseph DeFelippes Scott T. Cullinan	Member Member
<b>Vacancy Board</b>	Robin Stuntebeck Shaun Walsh Ashley Gagné John Hellmann Hugh J. Purnell, Jr. Curt Haltiwanger	Member Member Member Member Member Member
<b>Historical Commission</b>	Robin Stuntebeck	Board Liaison
<b>Sustainability Committee</b>	Henry Alexander (2 yr. term) Natalie Caruso (1 yr. term) Susan Charkes (2 yr. term) Cynthia Sheikh (1 yr. term) Tinamarie Smith (1 yr. term) Dorothy Verdon (1 yr. term) Melanie Vile (2 yr. term) Ashley Gagné	Member Member Member Member Member Member Member Board Liaison
<b>Administration Police</b>	Robin Stuntebeck Ashley Gagné	Board Liaison Board Liaison

7) The Board, by motion and vote, approves the following depositories for 2021:

TD Bank  
DNB First / S&T Bank  
Pennsylvania Local Government Investment Trusts (PLGIT)  
Santander Bank

8) The Board votes to recommend to the Board of Auditors that the Township's Finance Director's and Manager's bonds be set at \$7,500,000 for 2021.

9) Chair announces Board of Supervisors meetings for 2021.

The Board Workshop meetings are scheduled for the first Wednesday of each month at 6:00 PM and the Board Monthly meetings are scheduled for the third Tuesday of each month at 7:00 PM, except as noted:

January 4<sup>th</sup> (5:00 p.m.) (Reorganization Meeting)

10) Chair announces the 2021 Township holiday schedule on which dates the office will be closed:

Friday	January 1 <sup>st</sup>	New Year's Day
Monday	January 18 <sup>th</sup>	Martin Luther King Day
Monday	February 15 <sup>th</sup>	Presidents Day
Monday	May 31 <sup>st</sup>	Memorial Day
Friday (Observed)	June 18 <sup>th</sup>	Juneteenth Day
Monday	July 5 <sup>th</sup>	Independence Day
Monday	September 6 <sup>th</sup>	Labor Day
Monday	October 11 <sup>th</sup>	Columbus Day
Thursday	November 11 <sup>th</sup>	Veterans Day
Thursday	November 25 <sup>th</sup>	Thanksgiving
Friday	November 26 <sup>th</sup>	Day after Thanksgiving
Friday	December 24 <sup>th</sup>	Christmas

11) Possible adoption of Resolution 1-2021 regarding fire, ambulance and police response territories.

12) Possible adoption of Resolution 2-2021 adopting the Emergency Operations Plan for West Goshen Township.

13) Possible adoption of Resolution 3-2021 setting the Township Manager's and Assistant Township Manager's 2021 salaries.

14) Public Comment.

Adjourn

**WEST GOSHEN TOWNSHIP**  
**CHESTER COUNTY, PENNSYLVANIA**  
**RESOLUTION 1-2021**

**WHEREAS**, the Board of Supervisors of West Goshen Township are responsible under the Township Code for the public safety of residents of West Goshen Township; and

**WHEREAS**, the Board of Commissioners of the County of Chester have requested that West Goshen Township provide the Board of Commissioners with a resolution outlining the methods and agencies chosen to fulfill the public safety needs of West Goshen Township for the efficient administration of the emergency communications systems of the Chester County Department of Emergency Services.

**THEREFORE, IT IS RESOLVED THAT** the Fire Department of Goshen and the Fire Department of West Chester will provide fire protection.

**THEREFORE, IT IS RESOLVED THAT** the Ambulance of Goshen and the Ambulance of Good Fellowship provide ambulance service.

**THEREFORE, IT IS RESOLVED THAT** the Ambulance of Good Fellowship provide advanced life support services.

**FURTHER, IT IS RESOLVED THAT** the Fire Department of Goshen and the Fire Department of West Chester will provide rescue service.

**FURTHER, IT IS RESOLVED THAT** the Police Department of West Goshen Township will provide police protection. The contact person between said organization and the Chester County Department of Emergency Services shall be the respective Fire Chief, Ambulance Chief, and Police Chief.

**FURTHER, IT IS RESOLVED THAT** the following boundaries shall be recognized by the West Goshen Township Board of Supervisors.

The boundaries for fire protection will be:

From Phoenixville Pike beginning at the northern boundary of West Goshen Township, southerly to the 322 By-pass, then along the PA 202 By-pass to South Concord Road; then south along South Concord Road to the southern boundary of West Goshen Township. Goshen Fire Company will respond initially to calls east of the line and West Chester Fire Department will respond initially to calls west of the line, and both will continue to render assistance to the other as required.

The boundaries for ambulance service will be:

Same as Fire Boundaries with Good Fellowship responding to West Chester Fire Department's areas.

The boundaries for advanced life support services will be:

The entire Township of West Goshen.

The boundaries for rescue service will be:

Same as Fire and Ambulance Boundaries.

The boundaries for police protection will be:

The entire Township of West Goshen.

**RESOLVED AND ADOPTED** this 4<sup>th</sup> day of **January, 2021**.

ATTEST:

**BOARD OF SUPERVISORS  
WEST GOSHEN TOWNSHIP**

\_\_\_\_\_  
CASEY LALONDE, SECRETARY

\_\_\_\_\_  
ASHLEY GAGNÉ, MEMBER

\_\_\_\_\_  
JOHN HELLMANN, MEMBER

\_\_\_\_\_  
HUGH J. PURNELL, JR., MEMBER

\_\_\_\_\_  
ROBIN STUNTEBEK, MEMBER

\_\_\_\_\_  
SHAUN WALSH, MEMBER

**WEST GOSHEN TOWNSHIP**  
**CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 02-2021**

**THIS RESOLUTION** approved and adopted by the Board of Supervisors of West Goshen Township, Chester County, Pennsylvania, on the date herein set forth.

**WHEREAS**, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 PA. C.S.A. Section 7101 et seq. Mandates that West Goshen Township prepare, maintain and keep current an Emergency Operations Plan for the prevention and minimization of injury and damage caused by a major emergency or disaster within this Township; and

**WHEREAS**, in response to the mandate stated above, this Township has prepared an Emergency Operations Plan, which will supersede the Plan previously adopted February 12, 1997, to provide prompt and effective emergency response procedures to be followed in the event of a major emergency and or disaster; and

**WHEREAS**, this Township has also prepared an Emergency Operations Plan in order to reduce the potential affects of a major emergency or disaster and to protect the Health, safety and Welfare of the residents of West Goshen Township.

**NOW, THEREFORE**, we, the undersigned Supervisors of West Goshen Township, Chester County, Pennsylvania, do hereby approve, adopt and place into immediate effect the Emergency Operations Plan of West Goshen Township. This plan shall be reviewed on an annual basis to make certain that this plan conforms with the requirements of the Chester County Emergency Operations Plan.

**RESOLVED AND ADOPTED this 4<sup>th</sup> day of January, 2021.**

Board of Supervisors of  
West Goshen Township

BY:

\_\_\_\_\_  
ASHLEY GAGNÉ, MEMBER

\_\_\_\_\_  
JOHN HELLMANN, MEMBER

\_\_\_\_\_  
HUGH J. PURNELL, JR., MEMBER

\_\_\_\_\_  
ROBIN STUNTEBEK, MEMBER

\_\_\_\_\_  
SHAUN WALSH, MEMBER

ATTEST:

\_\_\_\_\_  
Casey LaLonde, Township Secretary

**WEST GOSHEN TOWNSHIP**  
**CHESTER COUNTY, PENNSYLVANIA**  
**RESOLUTION NO. 03-2021**

**BE IT RESOLVED**, that the Township Manager's 2021 salary shall be \$168,502.

**BE IT RESOLVED**, that the Assistant Township Manager's 2021 salary shall be \$109,526.

**RESOLVED AND ADOPTED** this 4<sup>th</sup> day of January, 2021.

Board of Supervisors of  
West Goshen Township

BY: \_\_\_\_\_  
ASHLEY GAGNÉ, MEMBER

\_\_\_\_\_  
JOHN HELLMANN, MEMBER

\_\_\_\_\_  
HUGH J. PURNELL, JR., MEMBER

\_\_\_\_\_  
ROBIN STUNTEBECK, MEMBER

\_\_\_\_\_  
SHAUN WALSH, MEMBER

ATTEST: \_\_\_\_\_  
Casey LaLonde, Township Secretary